

Corporate Risk Management Report - Appendix 6 2022-2023

Report for 2022-2023

Filtered by Prefix: Exclude Risk Prefix: OP, PR, EV

Filtered by Flag: Include: * Corporate Risk Register
For MDDC - Services

Filtered by Performance Status: Exclude Risk Status: Low

Not Including Risk Child Projects records, Including Mitigating Action records

Key to Performance Status:

Mitigating Action:

Milestone Missed	Behind schedule	In progress	Completed and evaluated	No Data available
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Risks:

No Data (0+)	High (15+)	Medium (6+)	Low (1+)
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Risk: Culm Garden Village Possible discontinuance of Government funding support

Service: Planning

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Funding opportunities	Lobby for the creation of further funding opportunities and for further rounds of the garden communities capacity funding	Adrian Welsh	03/02/2021	08/07/2022	Satisfactory(2)
In progress	Further bids for capacity funding	To continue to secure external funding to support the project	Tristan Peat	29/03/2019	08/07/2022	Satisfactory(2)

Current Status: Medium (12)

Current Risk Severity: 4 - High

Current Risk Likelihood: 3 - Medium

Service Manager: Adrian Welsh

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Review Note: 2022/2023 capacity funding secured; however other funding sources needed to advance the project - these are currently being explored.

Risk: Cyber Security Inadequate Cyber Security could lead to breaches of confidential information, damaged or corrupted data and ultimately Denial of Service. If the Council fails to have an effective ICT security strategy in place.

Risk of monetary penalties and fines, and legal action by affected parties

Service: I C T

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
Completed and evaluated	Regular user awareness training	Staff and Member updates help to reduce the risk	Lisa Lewis	03/01/2019	15/07/2022	Fully effective(1)
Completed and evaluated	Technical controls in place	Required to maintain Public Sector Network certification	Lisa Lewis	03/01/2019	15/07/2022	Fully effective(1)

Current Status: High (20)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 4 - High

Service Manager: Brian Trebilcock

Review Note: Living risks. New firewall implemented with 2FA on outlook. Cyber security page on sharpoint with information for users. Cyber risk mitigation plan is in place.

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Risk: Homes for Ukraine Scheme There is a risk of the 'Homes for Ukraine scheme' failing should the host relationship breakdown and re-matching is not an option.

Where refugees cannot afford to pay for private accommodation the council has a Homelessness Duty.

Service: Public Health

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Collaboration	<p>Continue to engage with DLUHC, LGA and DCN on scheme roll-out, pressures and risks/updated national guidance etc.</p> <p>Reviewing a Devon-wide exit strategy around pending housing/accommodation pressures once hostings end – joint solutions (work in progress)</p>	Simon Newcombe	18/07/2022		Satisfactory (2)
In progress	Finance	<ul style="list-style-type: none"> Funding for Q1 of the scheme received from DCC under agreed financial arrangement based on numbers and payments out. Further Q2-Q4 returns and payments in due course -60% of £10.5k per refugee (DCC 25%, 15% contingency for all) which includes £200 subsistence payment per head -100% of monthly £350 host 'thank you' payments -Q1 payment of £640K banked -Committed spend to date inc. some Q2 expenditure and existing staff time is around one-third of funding received so far @ £235k 	Simon Newcombe	18/07/2022		Satisfactory (2)
In progress	Re-matching demand	Re-matching demand is relatively low (host/guest arrangements ending early) and single figures but starting to see increase due to rurality of some hosts and	Simon Newcombe	18/07/2022		Satisfactory (2)

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Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		requirement to be closer to employment, services and schools				
In progress	Team Devon	<p>Petroc offer a myriad of informal network events will help support transition to sustainable residency (employment, language, skills, accommodation, schools etc) and help during summer holiday period – likely to be testing for some host/guest relationships</p> <p>Negotiated strong Petroc offer for summer holidays and longer-term programme inc. Tiverton campus - Summer programme (get to know - family cookery, arts and crafts, physical activity, trips to local attractions)</p>	Simon Newcombe	18/07/2022		Satisfactory (2)

Current Status: High (20)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 4 - High

Service Manager: Simon Newcombe

Review Note: An increase in the need for our homelessness service to find suitable alternative safe temporary accommodation at a cost to the authority and that may be some distance from the location of the original hosting arrangement due to availability pressures.

Risk: Information Security Inadequate data protection could lead to breaches of confidential information and ultimately enforcement action by the ICO.

Service: Governance

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)

Current Risk Severity: 4 - High

Current Risk Likelihood: 3 - Medium

Service Manager: Giovanni Wallace

Review Note: Data Protection Officer has commenced and following the induction process will be reviewing the policies

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Risk: Overall Funding Availability Changes to Revenue Support Grant, Business Rates, New Homes Bonus and other funding streams in order to finance ongoing expenditure needs.

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Engaging in commercial activities	To provide additional revenue streams	Paul Deal	28/09/2017	23/06/2022	Satisfactory(2)
In progress	Medium term planning	Work to close is on-going. A range of options are being considered but Covid, business rates and uncertainty over fair funding review make the situation extremely challenging	Paul Deal	28/09/2017	23/06/2022	Satisfactory(2)
In progress	We continue to work with managers to reduce costs and explore new income streams	To close the budget gap and maintain services	Paul Deal	07/02/2019	23/06/2022	Satisfactory(2)

Current Status: High (20)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 4 - High

Service Manager: Paul Deal

Review Note: The core funding elements only change on an annual basis. The 2023/24 budget process has begun with an initial review of the budget shortfall based on latest understanding of cost pressures and funding assumptions. The current cost of living / inflation pressure are adding additional pressure on the budget, both in-year and in future years. All options identified will be Cabinet and PDG's in the Autumn 2022.

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Risk: Reduced Funding - Budget Cuts We are subject to continuing budget reductions. If we concentrate on short term cost savings, it may increase long term impact of decisions

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Business Plans	Service Business Plans are reviewed each financial year with suggestions for revised performance targets based on budget to be agreed by Cabinet Member and PDG.	Paul Deal	28/05/2013	23/06/2022	Satisfactory(2)
In progress	Identify Efficiencies	Taking proactive steps to increase income and reduce expenditure through efficiencies, vacancies that arise and delivering services in a different way.	Paul Deal	28/05/2013	23/06/2022	Satisfactory(2)
Completed and evaluated	Reserves	Cabinet have taken the decision to recommend a minimum general reserve balance of 25% of Net annual budget.	Paul Deal	28/05/2013	23/06/2022	Fully effective(1)
In progress	Set Budget	Each year as part of the budget setting process, members are consulted via PDGs in time to evaluate savings proposals, ahead of the November draft budget.	Paul Deal	28/05/2013	23/06/2022	Satisfactory(2)

Current Status: High (20)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 4 - High

Service Manager: Paul Deal

Review Note: The core funding elements only change on an annual basis.

The 2023/24 budget process has begun with an initial review of the budget shortfall based on latest understanding of cost pressures and funding assumptions. All options identified will be Cabinet and PDG's in the Autumn 2022.

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Risk: Resourcing Risk If the Council fails to recruit and/or retain sufficient, suitable staff it may not be able to maintain essential and/or statutory services.

Service: Human Resources

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Increase in cost of living	As unemployment rates decline and job market confidence rises, employee turnover is more likely to increase. There is the added impact of growing inflation, energy price increases and increase in fuel prices and wider national industrial action across England as workers are seeking higher pay rises to deal with the cost of living may impact on service delivery.	Matthew Page	18/07/2022	18/07/2022	Satisfactory(2)
In progress	Recruitment and retention remains challenging	the rate of inflation rising, sometimes changing career leads to exciting opportunities and new people can bring fresh perspectives, ideas and expertise however when people move on employers can lose knowledge, experience and institutional memory. The staff turnover is at 4.28% for quarter 1 in 2022/2023.	Matthew Page	18/07/2022	18/07/2022	Satisfactory(2)
In progress	Turnover Figure	The actual turnover figure came in as 21.23% which was an increase from 14% in the year 2020/2021. The council is currently able to continue business whilst carrying a number of vacancies. You would expect to have a reasonable turnover during the financial year, it is natural to have a number of leavers and gives opportunities to bring in to the Council different skill set and knowledge	Matthew Page	14/04/2022	18/07/2022	Satisfactory(2)

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Current Status: Medium (12)

Current Risk Severity: 4 - High

Current Risk Likelihood: 3 - Medium

Service Manager: James Hamblin

Review Note: We are monitoring vacancies and turnover which stands at 4.28% for Q1 2022/2023.

Risk: SPV - 3 Rivers - Failure of the Company This will depend on Economic factors and the Company's success in the marketplace commercially.

For MDDC the impacts will be:

3 Rivers are unable to service and repay the loan from MDDC

Not receiving the forecast additional income

Not supporting corporate objectives.

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
In progress	Cabinet	Regular meetings with Shareholder Representatives and updates to Cabinet on progress with the recommendations action plan and projects.	Andrew Jarrett	09/11/2020	23/06/2022	Satisfactory(2)
In progress	Regular monitoring	The Board of 3 Rivers deliver a half yearly report to the Cabinet which provides an update on their delivery against their business plan. We charge interest to them at a commercial rate in order to maintain an "arms-length" relationship and the interest provides some mitigation to the outstanding principal.	Andrew Jarrett	30/05/2019	23/06/2022	Satisfactory(2)

Current Status: High (16)

Current Risk Severity: 4 - High

Current Risk Likelihood: 4 - High

Service Manager: Paul Deal

Review Note: New HMT regulations preventing out of District investment will clearly restrict the future development abilities. Discussions relating to the new issue are ongoing.